



CITY OF SELDOVIA

P.O. DRAWER B * SELDOVIA, ALASKA 99663

Phone: (907) 234-7643 Fax: (907) 234-7430

Position Opening 9-23-10

Job Title: **Maintenance/Equipment Operator/Public Works**

Salary: \$22.35 per hour + benefits

Hours: Currently 40 hours per week

Reports: City Manager

Position is under IBEW Contract (must join IBEW within 30 days from hire date) All personnel must serve the community with customer service being of the highest priority

Duties include:

- Maintains water and sewer lines, service connections, water and sewer treatment facilities, and fire hydrants
- Maintains streets (to include dust control and snow removal) and signs
- Performs Port and Harbor maintenance
- Maintains city-owned vehicles (includes ordering and control of parts and supplies)
- Operates city equipment including backhoe, front end loader, grader
- Maintains city-owned buildings and grounds
- Map reading, blue print reading, record keeping
- Evaluates and recommends to the City Manager the extent of maintenance required for facilities and equipment

Skills and knowledge:

- Ability to operate or ability to learn to operate grader, backhoe, welder (gas & arc)
- Basic carpentry
- Basic electricity
- Knowledge of vehicle maintenance
- Furnace/boiler maintenance
- Building maintenance
- Basic hydraulics
- Certified or certifiable as water/wastewater Level 1
- CDL license or ability to obtain one

Applications are available from the City Office during regular business hours. Job will be open until **October 1, 2010**.

*The City of Seldovia is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, national origin, color, sex, age, veteran status, or disability. It is our intention that all qualified applications be given equal opportunity and that selection decisions are based on job related factors.