

**SELDOVIA CITY COUNCIL  
LAYDOWN  
AUGUST 9, 2017**

**PAGES 1-16**

**TREASURER'S REPORT**

**PAGES 17-19**

**VOUCHER REPORT AS OF JULY 25, 2017**



*NOTES*

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BRIDGEVA CITY CONTROL

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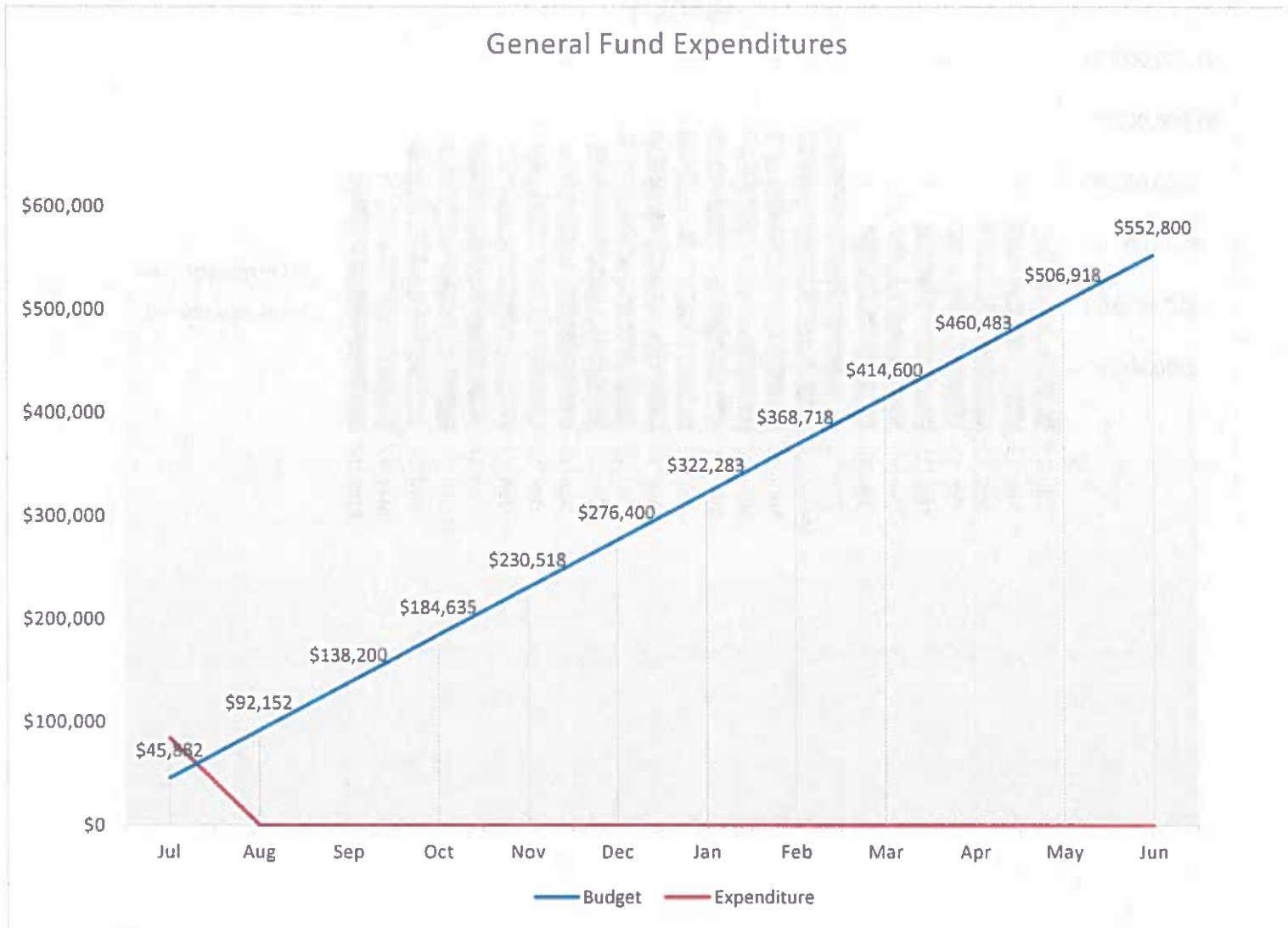


# City of Seldovia

P.O. Drawer B, Seldovia, Alaska 99663  
Phone: (907) 234-7643, Fax: (907) 234-7430,  
Cell (907) 312-6586  
citymanager@cityofseldovia.com

## Financial Report as of July 31, 2017

### Executive Summary:

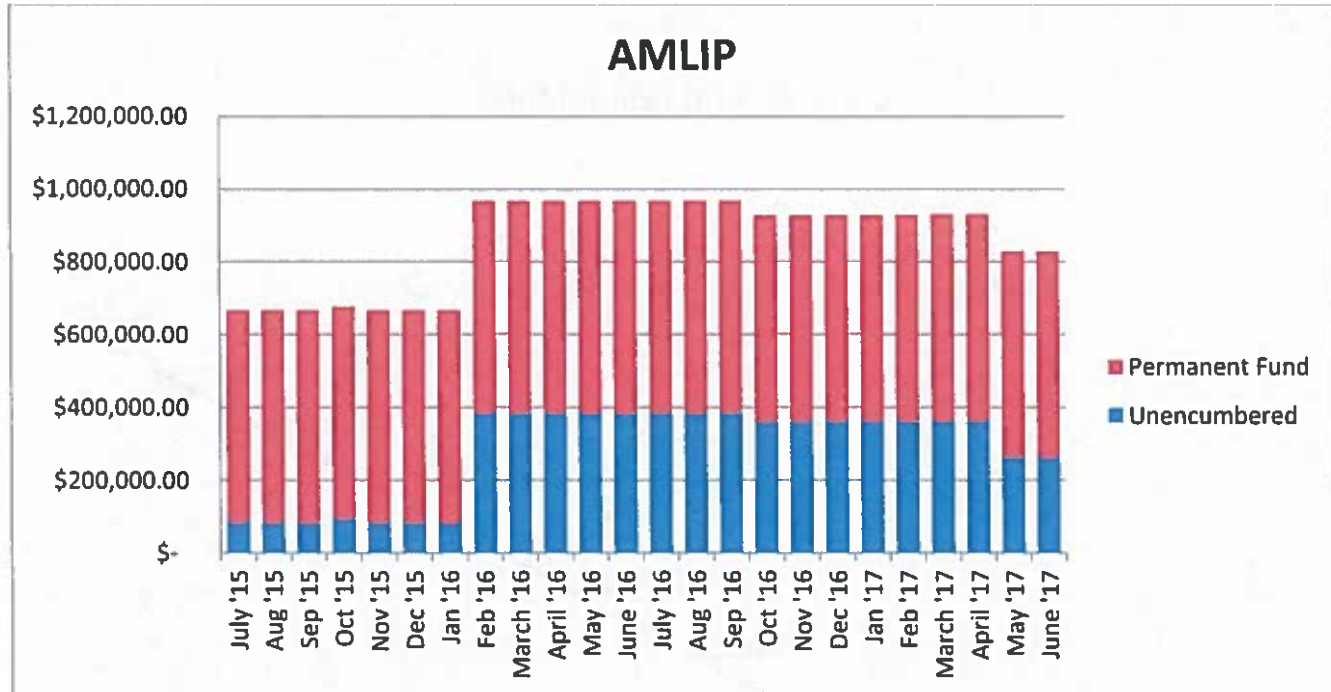


**Alaska Municipal League Investment Pool Fund Balance (AMLIP).**

Permanent fund balance: \$570,144.00

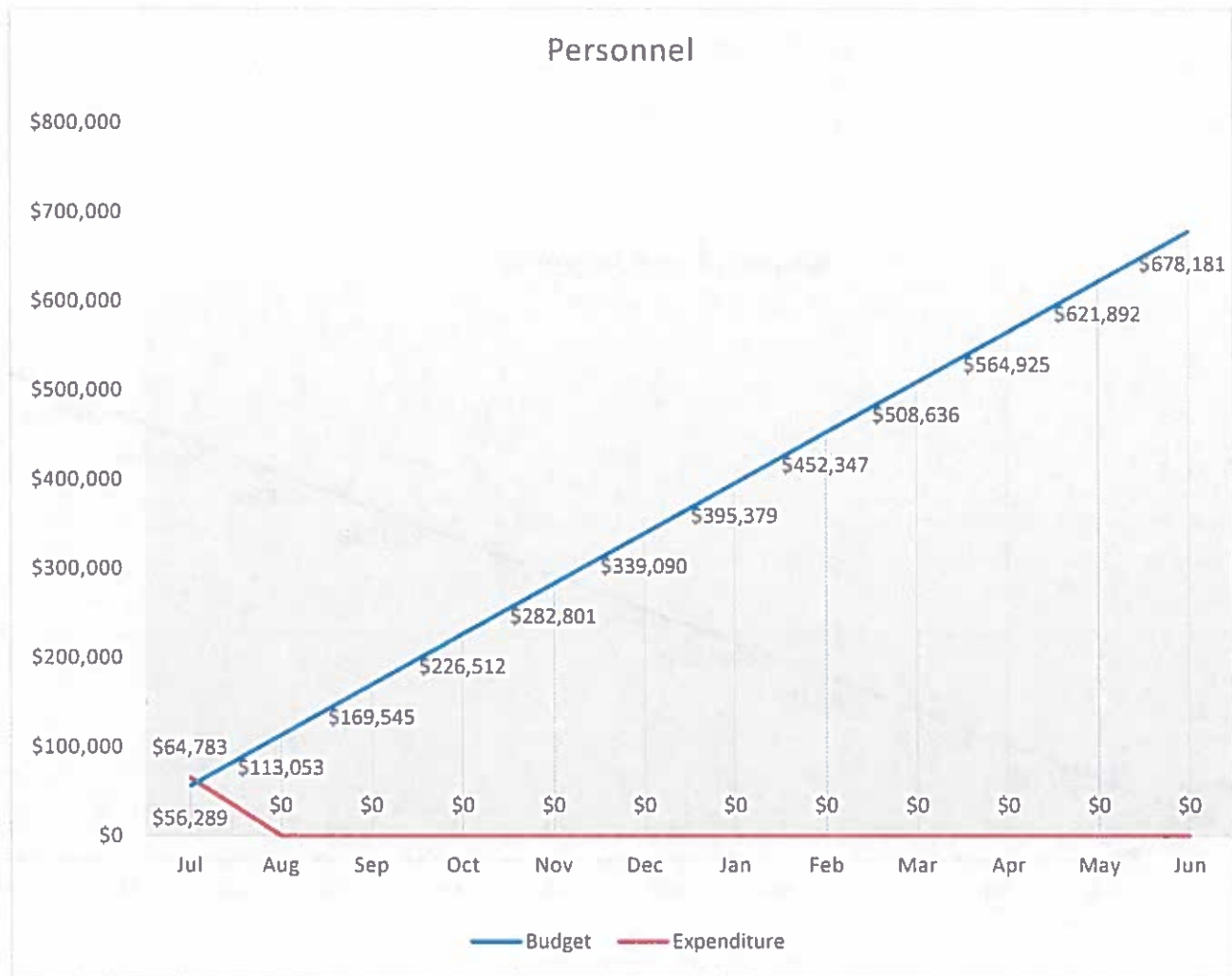
Unencumbered balance: \$259,336.64

Total investment income for FY17: \$5,036.24



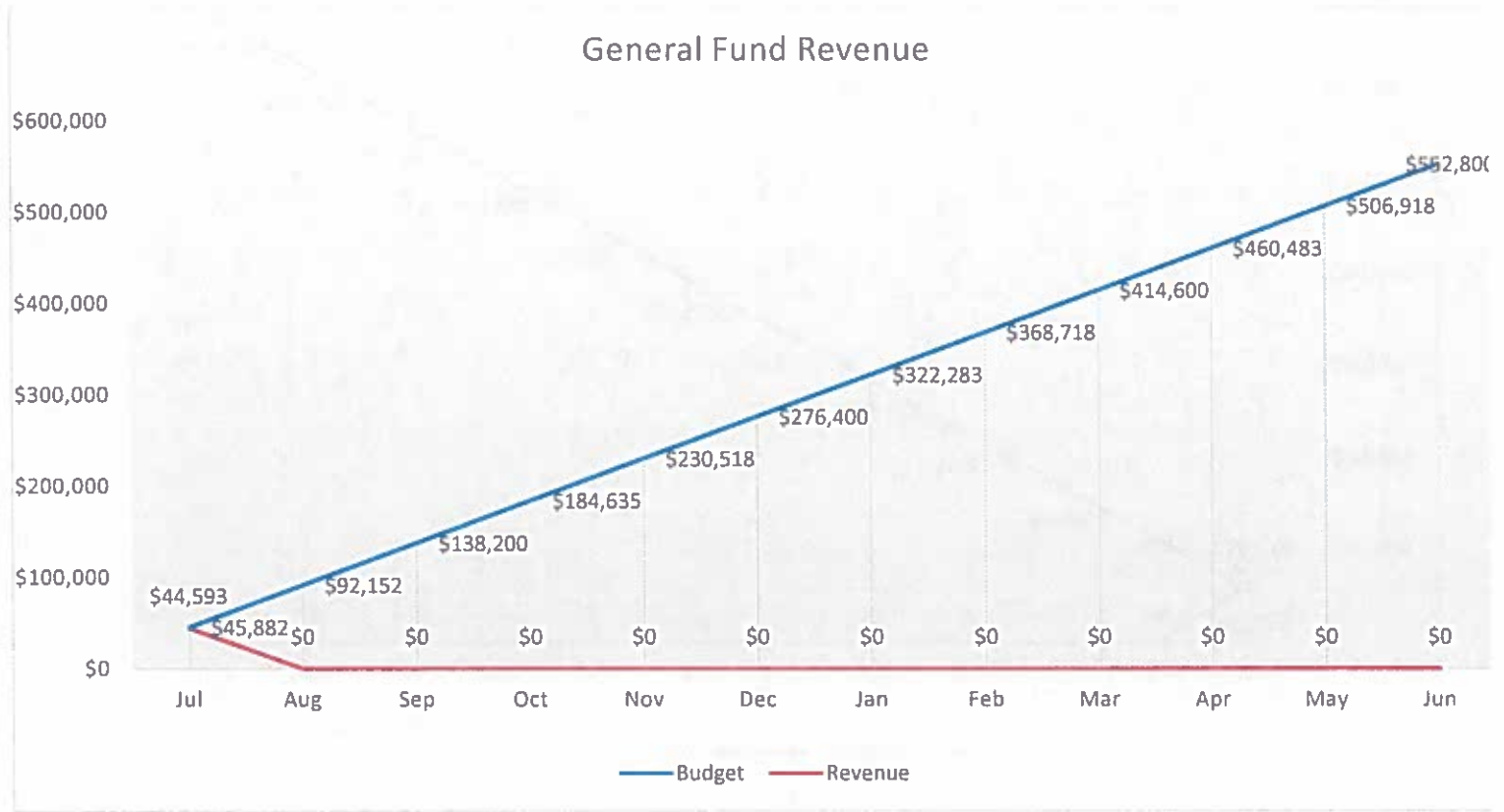
(2)

Personnel: We are 3% over budget. We hired additional maintenance personnel.



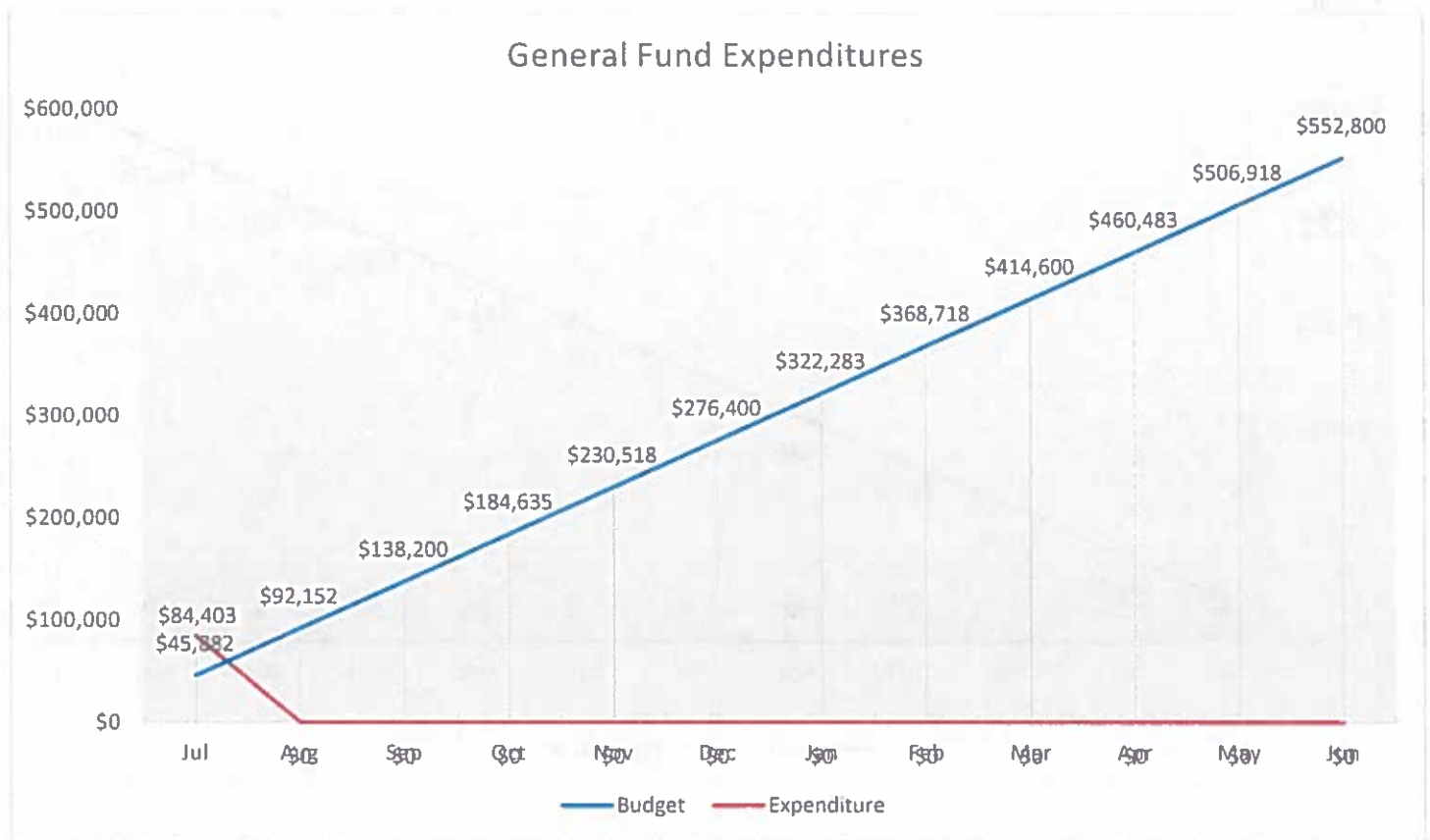
3

# General Fund Revenue



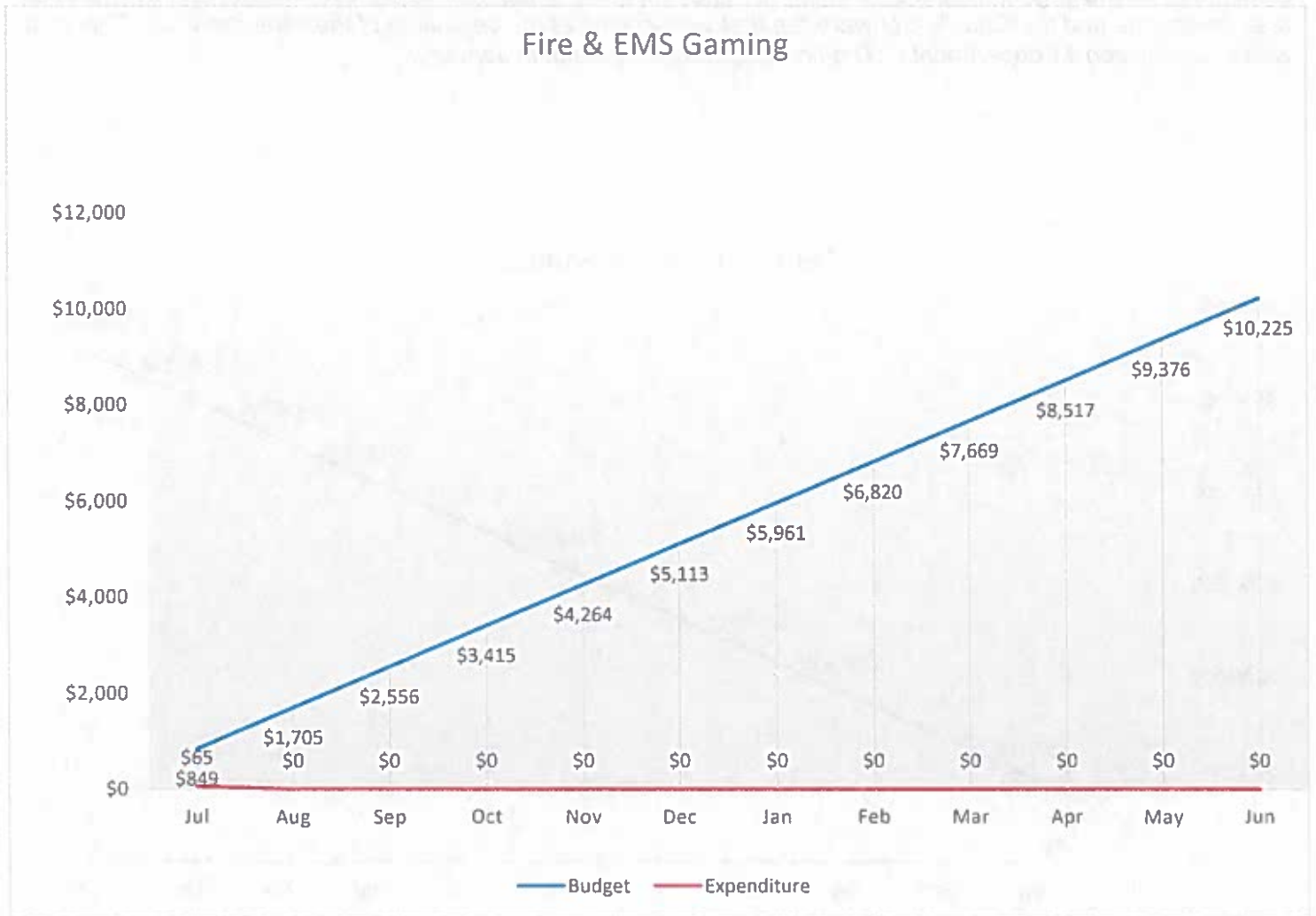
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**General Fund expenditures.** *In the General Fund we are 8% over budget. Personnel expenditures continue to be the largest expense for General Fund, but other areas that we are over budget are: overall audit fees, telephone and the Caselle Software fee that we incurred at the beginning of the calendar year. This cost was split between 11 departments. The final payment was made in January.*



**Fire Department Special Revenue Fund.**

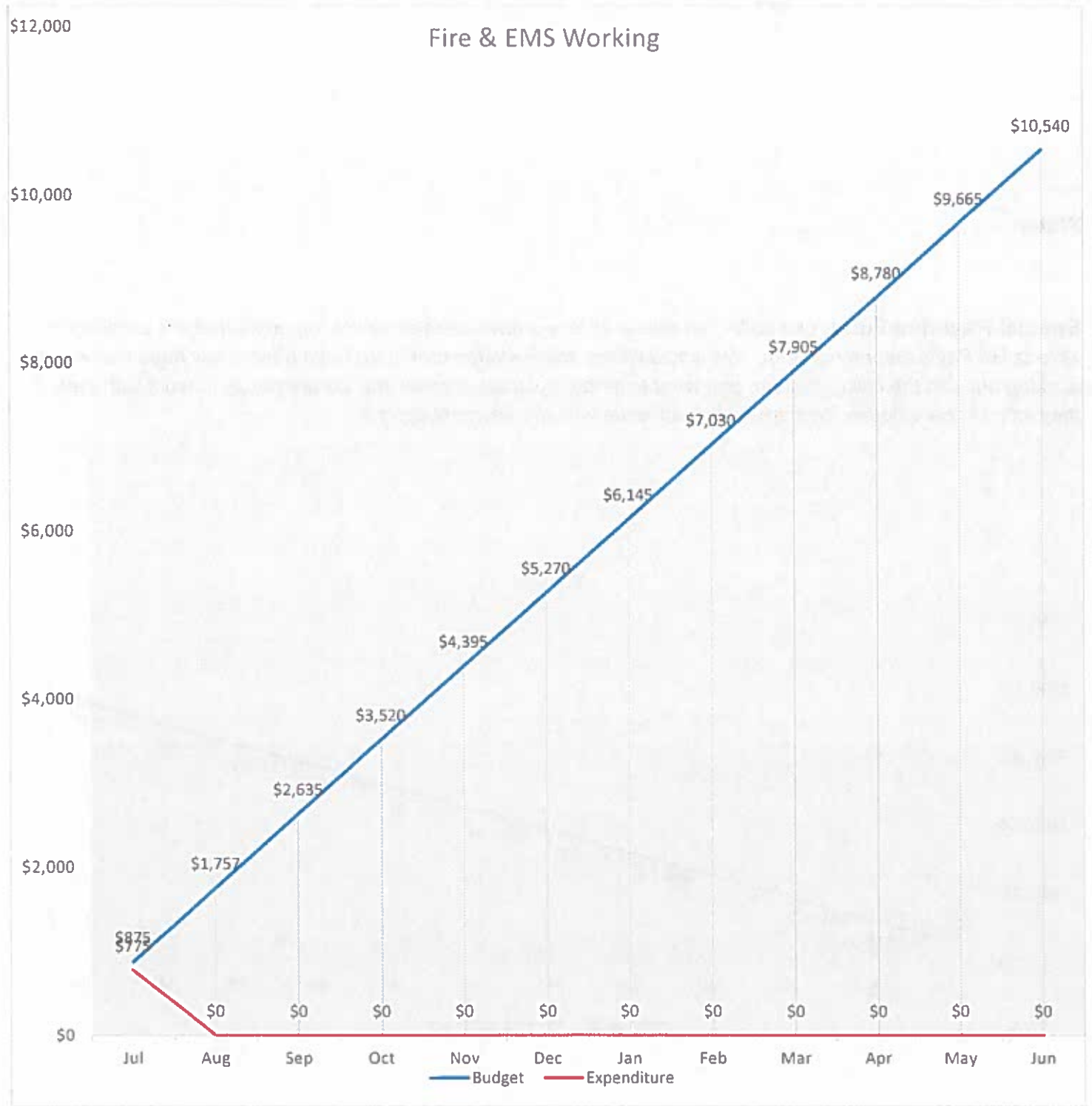
**GAMING:** EMS Supplies were purchased. 6 months e-dispatch. Pull tabs



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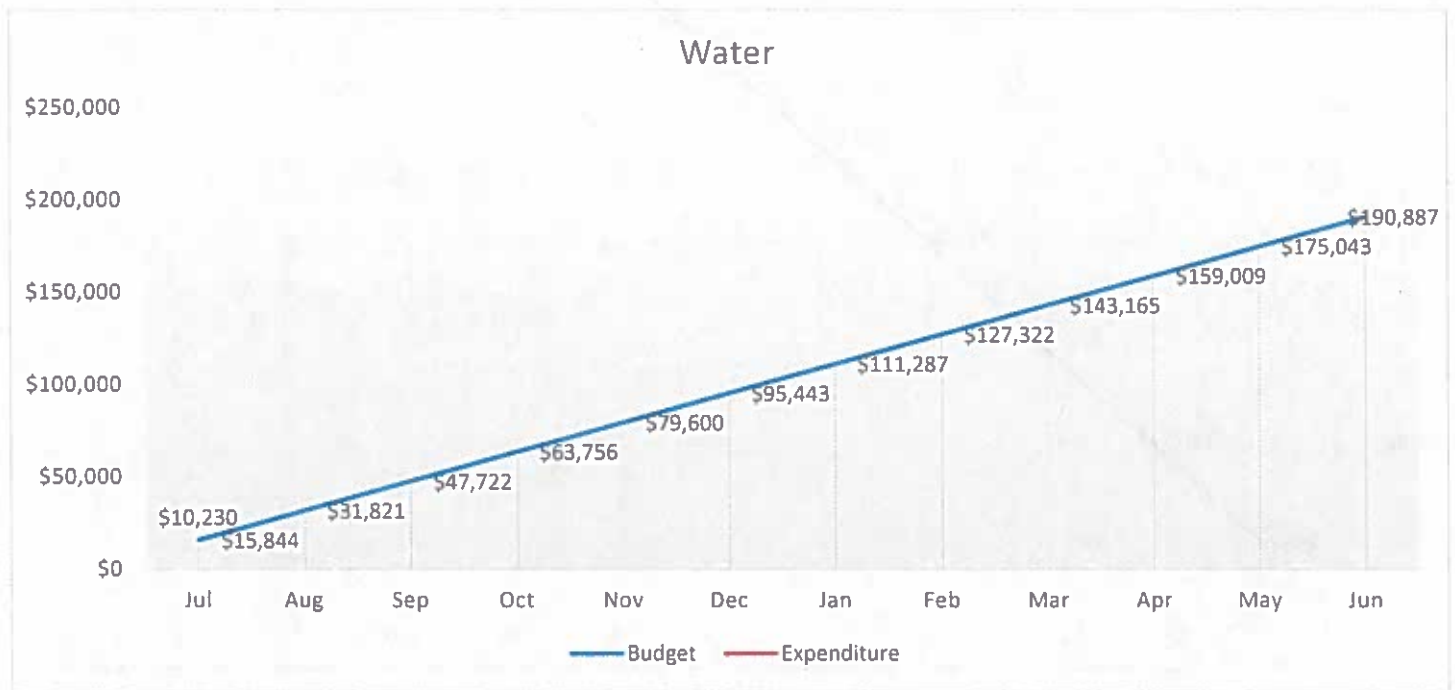
**WORKING: Fire supplies/ equipment. Freight –**



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## Water

**Special Revenue Fund.** *Our collection rate is 85%; we have seen an uptick in people that are enrolling in Xpress Bill Pay's autopay system. We would like to acknowledge that there have been a few bugs that we are working out with the billing system, and want to let our customers know that we are happy to work with them if they let us know whether they are having an issue with the payment system.*



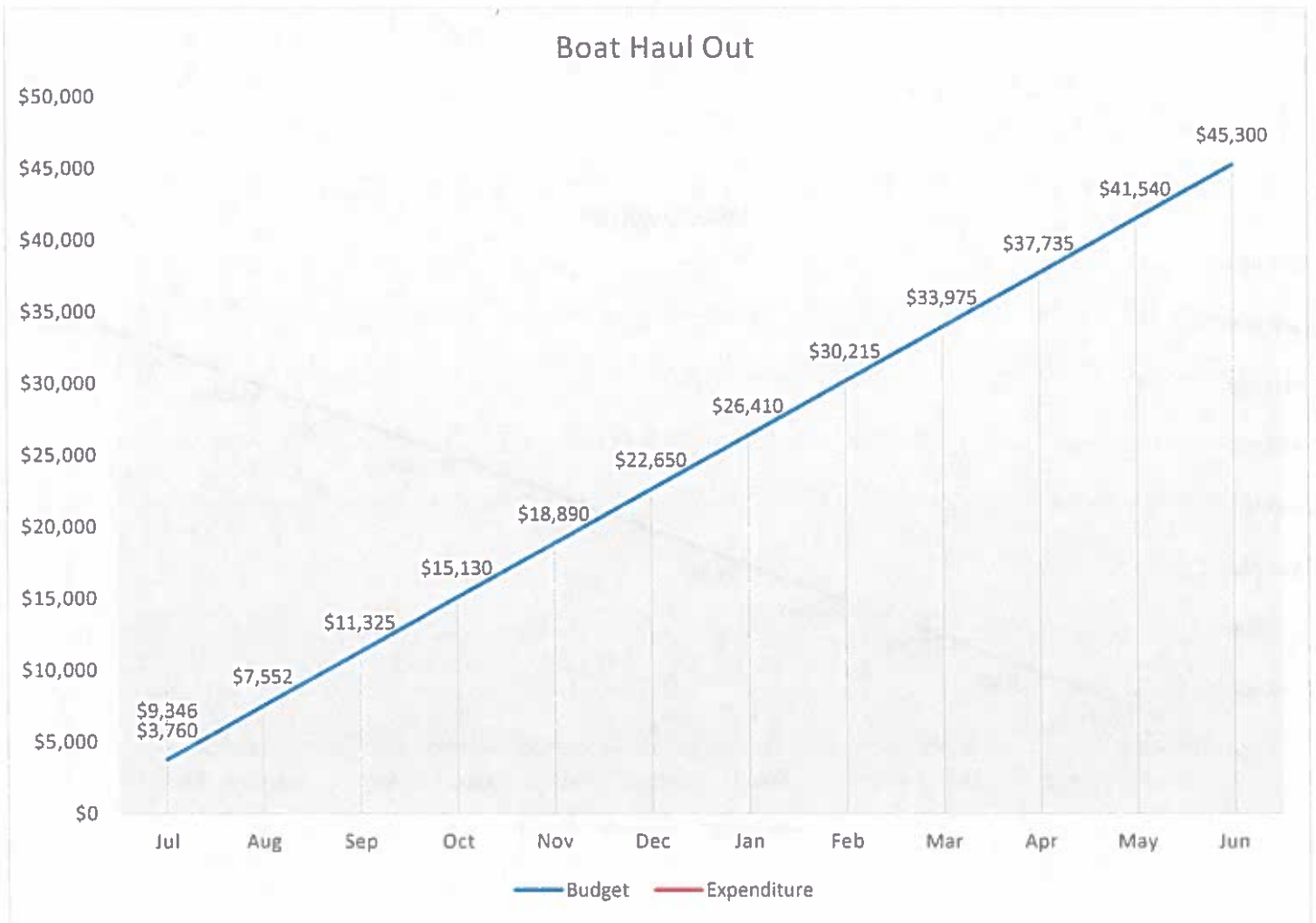
8

**Wastewater Special Revenue Fund.** *Our collection rate is 85%. Over budgeted areas for wastewater include, liability insurance, worker's comp insurance, audit fees and personnel costs. There have also been a handful of sewer issues that the crew are taking a look at and preparing a schedule for.*



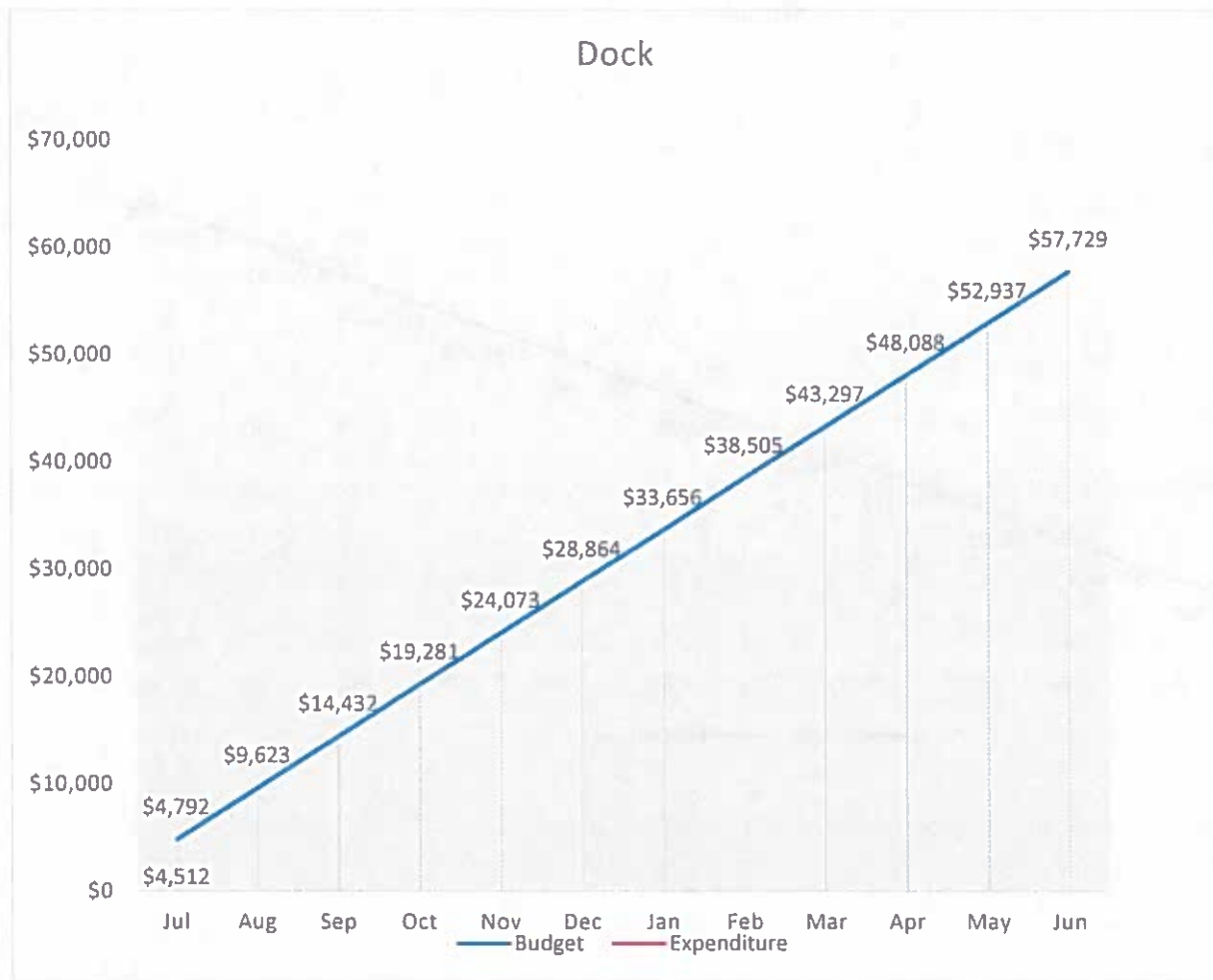
9

**Boat Haul Out Special Revenue Fund.**



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**Dock Special Revenue Fund.**



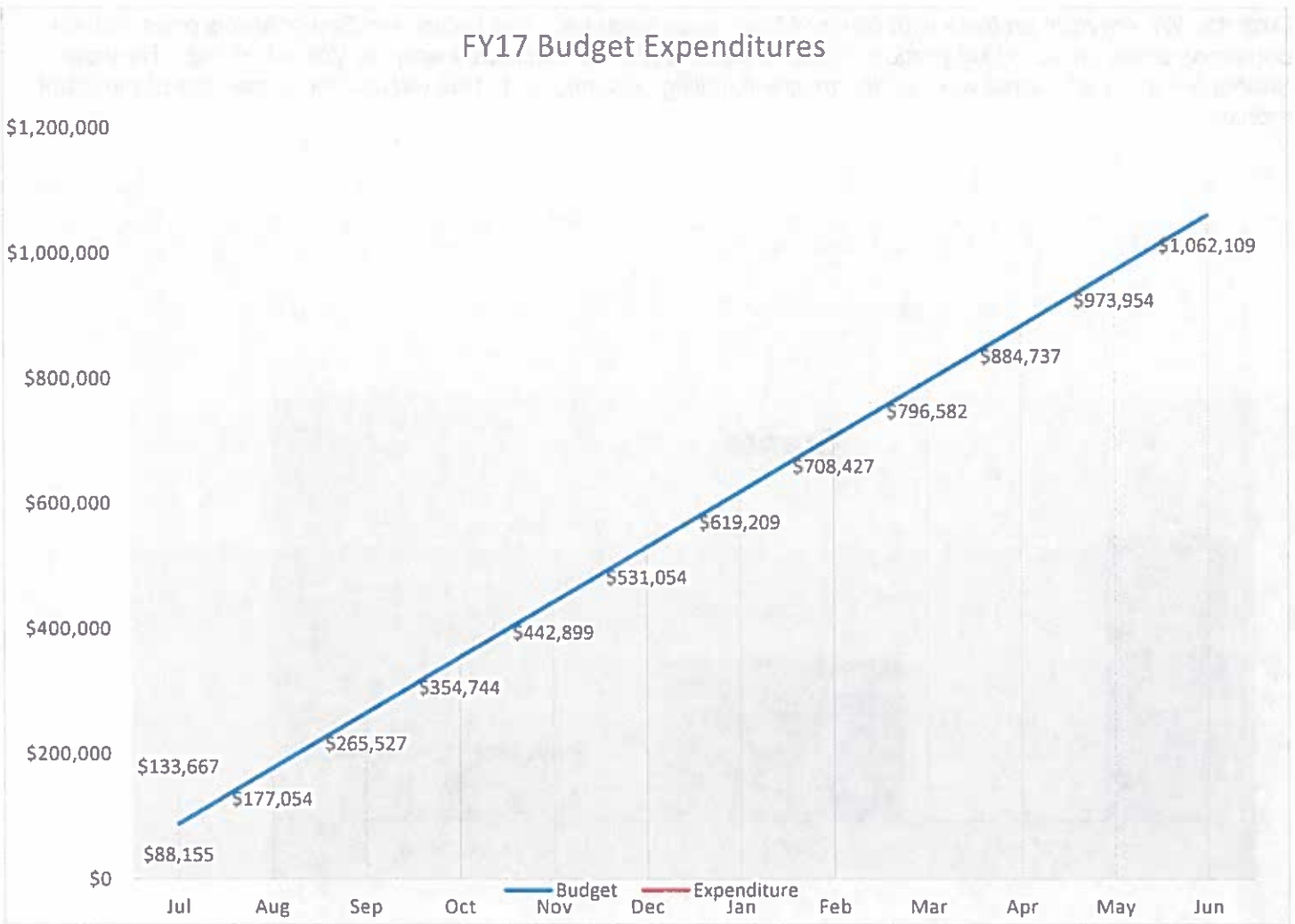
11

**Harbor Special Revenue Fund** We will need to recommend a budget amendment for all departments with the monthly Caselle Software user fees. We are currently at full personnel for the summer season. We hired a temporary maintenance worker., There have been several projects that need the maintenance crew to work on, including Jakolof dock repairs. The dock should be finished this next week.



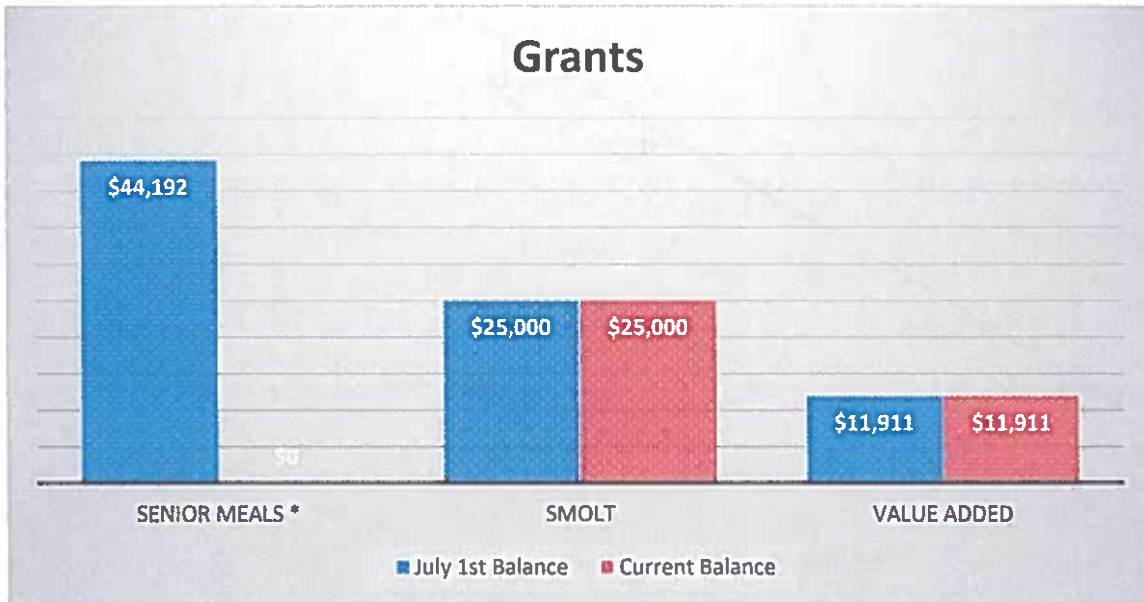
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### FY17 Budget Expenditures



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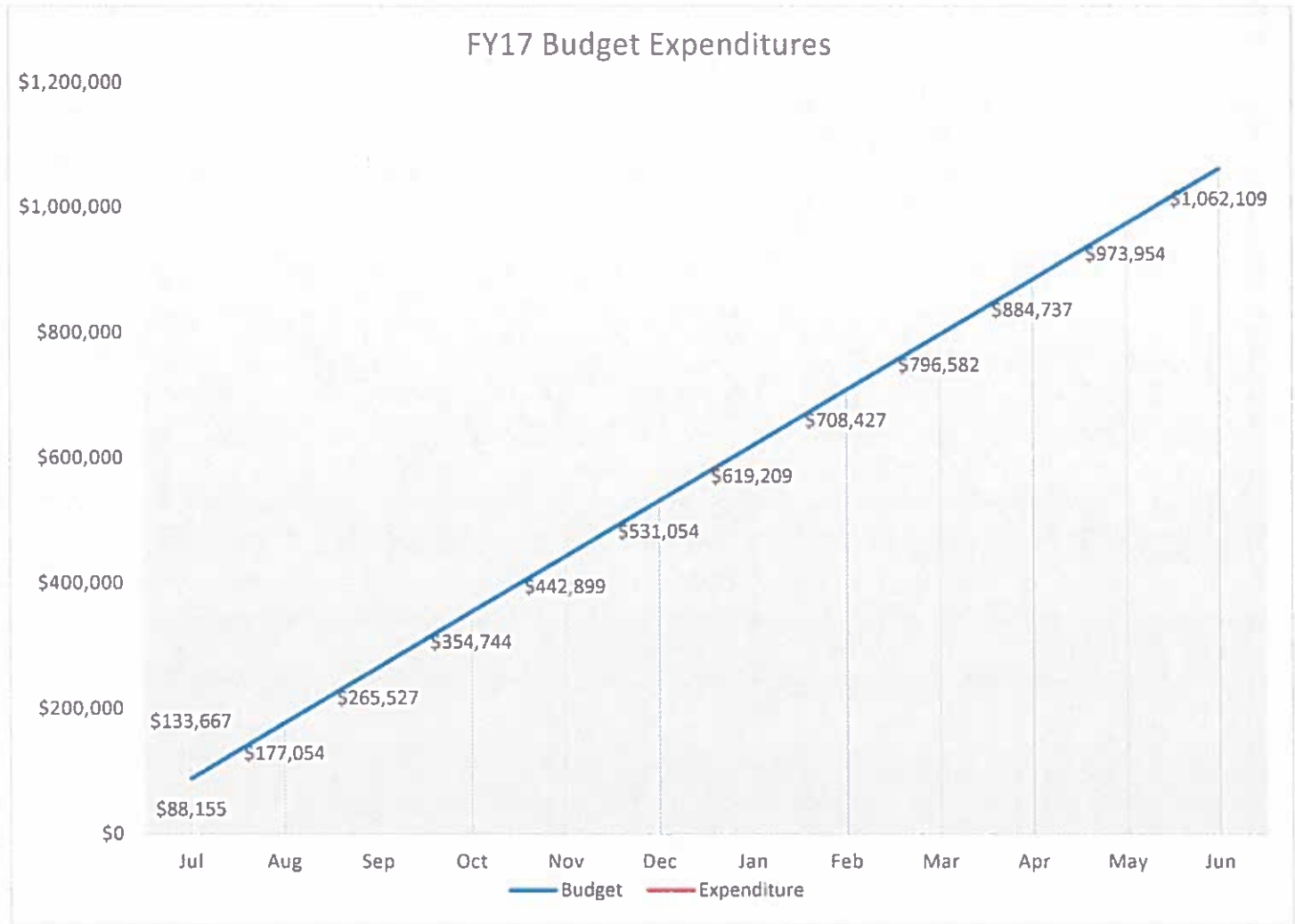
**Grants.** We are right on track with Senior Meals grant spending. The balance in Senior Meals does include donations or the cities in kind portion (10%). Atlas did put the electrical meter on Value building. They are Scheduled to do additional work on the inside installing breakers, ect. This will use the remainder of the grant monies.



(14)



**FY2017 Budget**



**Final Comments:** To date, we are 13% over budget. We are still cautiously optimistic about this figure, however, we will have a better idea of budget status once the audit in August is finalized. Expenses that we can attribute this to: Water –maintenance team being onsite more than we anticipated, the final payment to Caselle, and the additional maintenance crew member.

Jackie Taylor  
Finance Officer

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Report Criteria:  
Detail report  
Paid and unpaid invoices included

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AETNA</b>								
200	AETNA	AUG 2017	Aug health insurance	08/01/2017	10,968.88	10,968.88	08/08/2017	
Total AETNA.					10,968.88	10,968.88		
<b>Alaska Department of Fish and Game</b>								
440	Alaska Department of Fish and G	07/31/2017	F&G licensing	07/31/2017	5,201.20	00		
Total Alaska Department of Fish and Game					5,201.20	00		
<b>ALASKA MARINE HIGHWAY SYSTEM</b>								
520	ALASKA MARINE HIGHWAY SY	08/02/2017	AMHS Ticket Sales	07/31/2017	288.00	00		
Total ALASKA MARINE HIGHWAY SYSTEM					288.00	00		
<b>ALYESKA SALES &amp; SERVICE</b>								
860	ALYESKA SALES & SERVICE	407946	tires	08/01/2017	1,021.80	00		
Total ALYESKA SALES & SERVICE					1,021.80	00		
<b>CASELLE, INC</b>								
1460	CASELLE, INC	82470	HARBOR	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	BHO	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	DOCK	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	WATER	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	SEWER	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	ADMIN	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	FIRE	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	EMS	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	COUNCIL	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	POLICE	08/01/2017	111.44	00		
1460	CASELLE, INC	82470	PW	08/01/2017	111.60	00		
Total CASELLE, INC					1,226.00	00		
<b>CRABPOT GROCERY, THE</b>								
1660	CRABPOT GROCERY, THE	OA07/31/17	senior meals	08/01/2017	726.20	00		
Total CRABPOT GROCERY, THE					726.20	00		
<b>GRAINGER</b>								
2410	GRAINGER	874261	cylinder grey truck	07/30/2017	63.99	00		
2410	GRAINGER	9497279373	toilet paper	07/30/2017	245.40	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	60.99	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	48.79	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	56.92	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	56.92	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	24.39	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	40.66	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	24.39	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	40.69	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	28.46	00		
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	12.19	00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2410	GRAINGER	9508475481	Office Supplies	07/24/2017	12.24	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	21.17	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	16.90	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	19.72	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	19.72	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	8.45	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	14.08	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	8.45	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	14.08	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	9.86	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	4.22	00		
2410	GRAINGER	9508812568	office supplies	07/24/2017	4.22	00		
Total GRAINGER					<del>858.00</del>	00		
<b>KAR A VAN</b>								
3050	KAR A VAN	513715	Freight for tires for trimmer	07/31/2017	60.00	00		
3050	KAR A VAN	513717	freight for trimmer	07/31/2017	100.00	00		
Total KAR A VAN					160.00	00		
<b>LAYLA JANDT-PEDERSEN</b>								
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	8.67	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	6.89	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	8.04	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	8.04	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	3.44	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	5.74	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	3.44	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	5.74	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	4.02	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	1.72	00		
3310	LAYLA JANDT-PEDERSEN	00062400	Office Supply Reimbursement	08/06/2017	1.72	00		
Total LAYLA JANDT-PEDERSEN					57.46	00		
<b>OWL'S NEST</b>								
5760	OWL'S NEST	08/02/17		08/02/2017	78.32	00		
Total OWL'S NEST					78.32	00		
<b>SELDOVIA FUEL &amp; LUBE</b>								
4550	SELDOVIA FUEL & LUBE	258400	MPR-sr meals	07/31/2017	85.66	00		
4550	SELDOVIA FUEL & LUBE	258400	MPR-fire	07/31/2017	149.92	00		
4550	SELDOVIA FUEL & LUBE	258400	MPR-EMS	07/31/2017	57.11	00		
4550	SELDOVIA FUEL & LUBE	258400	MPR-clinic	07/31/2017	178.46	00		
4550	SELDOVIA FUEL & LUBE	258400	MPR-Public Works	07/31/2017	64.25	00		
4550	SELDOVIA FUEL & LUBE	258400	MPR-Public Works	07/31/2017	121.35	00		
4550	SELDOVIA FUEL & LUBE	258400	MPR-Police	07/31/2017	57.11	00		
4550	SELDOVIA FUEL & LUBE	258400	Garbage Truck	07/31/2017	52.25	00		
4550	SELDOVIA FUEL & LUBE	258400	Colorado	07/31/2017	147.17	00		
4550	SELDOVIA FUEL & LUBE	258400	expedition	07/31/2017	37.23	00		
4550	SELDOVIA FUEL & LUBE	258400	Police Truck	07/31/2017	209.45	00		
4550	SELDOVIA FUEL & LUBE	258400	Clorox	07/31/2017	8.25	00		
4550	SELDOVIA FUEL & LUBE	258400	Harbor parts	07/31/2017	27.68	00		
4550	SELDOVIA FUEL & LUBE	258400	Water plant parts	07/31/2017	14.20	00		
4550	SELDOVIA FUEL & LUBE	258400	Loader	07/31/2017	111.06	00		

(18)

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4550	SELDOVIA FUEL & LUBE	258400	BHO Trailer	07/31/2017	21.16	.00		
4550	SELDOVIA FUEL & LUBE	258400	416	07/31/2017	25.86	.00		
4550	SELDOVIA FUEL & LUBE	258400	Public Works	07/31/2017	13.85	.00		
Total SELDOVIA FUEL & LUBE					1,382.02	.00		
<b>SMOKEY BAY AIR</b>								
4670	SMOKEY BAY AIR	070717016	napa freight	07/07/2017	7.00	.00		
4670	SMOKEY BAY AIR	071717023	freight	07/17/2017	44.87	.00		
4670	SMOKEY BAY AIR	072117048	sr meals freight	07/21/2017	17.43	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	21.56	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	17.25	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	20.12	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	20.12	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	8.62	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	14.37	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	8.62	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	14.37	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	10.06	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	4.33	.00		
4670	SMOKEY BAY AIR	072717040	office supply freight	07/27/2017	4.34	.00		
4670	SMOKEY BAY AIR	072917027	SBS Freight- screws for Jakolof	07/29/2017	17.86	.00		
Total SMOKEY BAY AIR					230.92	.00		
<b>XEROX</b>								
5710	XEROX	090136261	office July	08/01/2017	298.91	.00		
5710	XEROX	090136262	firehall july	08/01/2017	102.50	.00		
Total XEROX					401.41	.00		
Grand Totals					2,742.21	10,968.88		

Dated \_\_\_\_\_

Mayor \_\_\_\_\_

City Council \_\_\_\_\_

Finance Officer: \_\_\_\_\_

