

**MINUTES FROM A REGULAR MEETING  
OF SELDOVIA CITY COUNCIL  
COUNCIL CHAMBERS  
Wednesday  
September 27, 2017  
7:30pm**

COLBERG PATRICK MORRISON ROJAS LETHIN SWEATT
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- A. Call to Order & Roll Call: MEETING CALLED TO ORDER BY MAYOR LENT AT 7:30 PM IN ATTENDANCE; COLBERG- telephonic, PATRICK, MORRISON, LETHIN-telephonic, SWEATT
- B. Pledge of Allegiance: HELD
- C. Excused Absences: ROJAS
- D. Agenda Approval: PATRICK/MORRISON MOVED TO APPROVE THE AGENDA

SWEATT/MORRISON MOVED TO AMEND THE AGENDA BY ADDING N5. RESOLUTION 18-04 GROUND TRUTH TREKKING AND AMENDING N4. TO REMOVE WORDING EXECUTIVE SESSION VOICE VOTE/UNANIMOUS/MOTION PASSED

SWEATT/PATRICK MOVED TO APPROVE THE AGENDA AS AMENDED  
VOICE VOTE/UNANIMOUS/MOTION PASSED

- E. Approval of Minutes: Minutes of the Regular Meeting, September 13, 2017  
PATRICK/COLBERG MOVED TO APPROVE THE MINUTES OF SEPTEMBER 13, 2017  
VOICE VOTE/UNANIMOUS/MOTION PASSED
- F. Treasurer's Report/ Utility Report: None
- G. Voucher/Payroll Report : Last minute addition to the laydown  
MORRISON- Asked about the HEA Seldovia street lights bill and the multiple HEA invoices.  
CARRLUCIO- Asked about the light on the street corner. It is out and has been, they fixed it and then it went back out.  
F/O TAYLOR- Stated we can look in to it.  
CLERK/GEAGEL- Explained that there is a packet of invoices received every month for the meters billed from HEA and there is a correlating list of locations connected to each meter that they use each billing.  
SWEATT- Stated it would be a good idea for them to go down to the city office individually to get an idea on what is being paid.
- H. Ordinance Introduction: None
- I. Proclamations: None
- J. Public Presentation Prior Notice: (each presenter has up to 10 min) None
- K. Public Presentation for Items not on Agenda: (public has 3 min each) None
- L. Committee and Advisory Board Reports: (each member has 5 min)
- M. Unfinished Business:
  - I. Discussion on Seldovia Clinic Workshop
    - a. Presentation by Staff or Council  
CM LARSON- Discussed that they had another meeting and looked at the surveys, the return was 85% for something similar to what it used to be. He spoke with Dr. Barnes and he is interested and has a copy of the lease. It is going to take him awhile, because he has some personal stuff he is attending to in his family, he will get back to us in a few weeks. He stated he misspoke and was discussing the last council meeting; there has not been a meeting about the clinic since then. In July, Dr. Barnes had said his plan was for him and his wife, the vet, to come in quarterly for a week, because it coincides with diabetic care. In between that he has talked about hiring a PA or nurse practioner to come in one a week and see patients, unless he can show it will be profitable beyond that, that is his baseline. By quarterly, he means, one week every three months. The lease has not been decided on; lights and fuel can be part of the discussion.
    - b. Public Presentation (public has 3 min each)

LAUREL HILTS- Asked for clarification if there was another clinic committee meeting between the last council meetings until now, as it was on the agenda at the last council meeting, but she hadn't heard of any other meetings.

c. Council Discussion

PATRICK- Asked for clarification about Dr. Barnes being unable to respond for at least a few more weeks.

MORRISON- Asked when he said quarterly is that every four months or once a month? Asked if the city would be paying the lights and fuel.

LETHIN- Discussed that Dr. Barnes has talked to Sue Christianson and she is the PA he has spoken with and plans to work with. He thinks the terminology should be use agreement not lease agreement. Dr. Barnes is not an if, but when, his last conversation with him he was thinking November, that's when Sue gets back from her vacation.

SWEATT- Discussed that it was not going as she envisioned it would go. She asked what Dr. Barnes ultimate plan was if and when he did come into the clinic. Clarified that Dr. Barnes has plans to pay Sue and that it is a use agreement because there is a possibility of more folks going through the building and using the space. The decision they need is from Dr. Barnes.

d. Action/Disposition

NO ACTION TAKEN

N. New Business:

1. ORDINANCE 18-02 A NON-CODE ORDINANCE OF THE CITY OF SELDOVIA, ALASKA, AMENDING FY 2018 FEE SCHEDULE TO INCLUDE A CEMETERY PLOT FEE

a. Presentation by Staff or Council

CLERK/GEAGEL- Clarified that the highlighted items where the changes from fy17 to fy18 and that there would no longer be a business license fee effective January 1<sup>st</sup>, 2018.

b. Public Presentation

LAUREL HILTS- Asked for clarification on the highlighted items, wanted to make sure it was not for the purpose of the cemetery, and asked when the business license fee removal would become effective. Clarified that business licenses where on a calendar year and everything else was on the fiscal year.

CARRLUCIO- Asked about the business license fee being removed.

c. Council Discussion

SWEATT- Discussed it had already been gone over and was ready to be adopted.

MAYOR LENT- Stated that the change was the cemetery fee, it was \$ 25.00 and now it is \$200.00.

d. Action/Disposition

SWEAT/PATRICK MOVED TO ADOPT ORDINANCE 18-02 A NON-CODE ORDINANCE OF THE CITY OF SELDOVIA, ALASKA, AMENDING FY 2018 FEE SCHEDULE TO INCLUDE A CEMETERY PLOT FEE

VOICE VOTE/UNANIMOUS/MOTION PASSED

2. Request for Proposal-Small Boat Harbor LED Lighting Upgrade Bids

a. Presentation by Staff or Council

CM LARSON- Discussed that one bid for the harbor led light upgrade had been received. The proposal is on page one of the laydown, from Atlas Electric for \$15,978.00. The city finances come in peaks and valleys, because of expenditures it ebbs and flows. Right now they are in a valley and he doesn't feel comfortable with recommending they go through with this at this moment. They will gain this back within ten months, and he still recommends doing it, but in a peak. The checkbook is low, but winter time is the peak time to save money. He and Jackie will watch the budget closely over next month or so to see if they can find an opportunistic moment before the snow flies. His recommendation to the council is to postpone until they can finally pull the trigger. They will have to spend money to save money, but it will be a great deal.

b. Public Presentation (public has 3 min each)

PAULIE CARRLUCIO- Discussed that if you plan on doing it, why would you postpone it, it makes more sense to have the City Council approve it and leave it to the city manager to decided to schedule it, when they have the money, rather than postponing it from meeting to meeting. It could very easily fall off the radar with the change of city manager. You have the bid; winter time is the primetime for those lights, they are going to be on nearly all day. Have the council agree now with discretion of the city manager and treasurer that as soon as they have the money to schedule it.

c. Council Discussion

COLBERG- Agreed with Paulie.

PATRICK- Thanked Paulie, she was going to say the very same thing.

SWEATT- Agreed with Paulie. Asked that the longer they we wait then how long can this bid last. Asked if it would really drop from 10000 watts to 21 watts.

F/O TAYLOR- Clarified that it would drop the bill just for the harbor dock lights from about \$5000.00 a month to \$2500.00 a month. They would save \$15000.00 in three months.

d. Action/Disposition

SWEATT/LETHIN MOVED TO ACCEPT ATLAS ELECTRICS BID AND HAVE THE CITY MANAGER AND FINANCE OFFICER KEEP AN EYE ON THE BUDGET AND DECIDE WHEN THEY CAN DO THIS VOICE VOTE/UNANIMOUS/MOTION PASSED

3. ORDINANCE 18-03 AN ORDINANCE ADOPTING THE RECODIFICATION OF THE CODE OF ORDINANCES OF THE SELDOVIA MUNICIPAL CODES

a. Presentation by Staff or Council

CLERK/GEAGEL- Discussed that she had updated the codes from 2014 until today with the help of their government specialist Jane Boer, and provided council and the public with the updated copy for review. If it is to everyone's liking they can move to introduce the ordinance for the following meeting. There is a copy to view for the public at the City office and there at the meeting.

b. Public Presentation (public has 3 min each)

c. Council Discussion

PATRICK- Really, really fabulous.

SWEATT- Fabulous job. Thank you.

d. Action/Disposition

MORRISON/SWEATT MOVED TO INTRODUCE ORDINANCE 18-03 AN ORDINANCE ADOPTING THE RECODIFICATION OF THE CODE OF ORDINANCES OF THE SELDOVIA MUNICIPAL CODES AT THE NEXT MEETING  
VOICE VOTE/UNANIMOUS/MOTION PASSED

5. Discussion of Interim City Manager

a. Presentation by Staff or Council

CM LARSON- In discussion with Heidi and then Joe Levesque it was decided that this is not an executive session, with that we have to maintain some generalities from the council. The term Joe used, is that if we want to take some nominations tonight from council and discuss what they would potentially offer, then after that they can have a special meeting if they want it to go faster than two weeks. Nominees have to be invited to the discussion. Just so you know, the Alaska Municipal League manages a list of interim city managers that are either retired or semi-retired city managers, city mayors, and borough managers and mayors, right now there are 16 on the website, so there are some options available. Just their names, phone numbers and email addresses are on the website. The city does not have to pay for housing it is all negotiable, it is a contract, so it is whatever the City Council wants to put in the contract.

b. Public Presentation (public has 3 min each)

F/O TAYLOR- Asked that because the interims available on the website are from other areas does city has to pay for housing?

PAULIE CARRLUCIO- Discussed that they have had some pretty lousy interim city managers in the past. If you want to go down the list and ask if they want to apply for interim city manager, you definitely want to check their background before entertaining them. It might be good to look closer to home someone who might be qualified or willing to act as interim city manager. Coming into Seldovia is learning curve and it takes a couple of months before you are comfortable in that position and bringing someone from outside we cannot expect them to learn the job in three to four months. She would ask that they look closer to home.

c. Council Discussion

PATRICK- Agreed she liked the idea of Cassidi. It is not a motion just a nomination.

MORRISON- Asked that if on the website it was just their names or if their qualifications and where they worked were listed and if it is accessible to the public. He asked if anyone has thrown their hat in the ring for interim city

manager. He spoke with Cassidi and she must have had a change of heart. He agrees with nominating Cassidi and thinks she has done a fine job.

LETHIN- Asked if Cassidi was willing. Good.

SWEATT- Agreed with Paulie. She nominated Cassidi Cameron for the position on interim city manager, especially with all the new staff in the office, who by the way is doing a fabulous job. She feels putting someone in as interim city manager that has no knowledge of the city and the issues they are facing would not be in their best interest at this time. Cassidi is willing. Other than Cassidi they have not announced it and no one has come forward.

d. Action/Disposition

CONSENSUS OF THE COUNCIL TO HAVE A SPECIAL SESSION TO DISCUSS CONTRACT AND TERMS OF THE INTERIM CITY MANAGER ON OCTOBER 4<sup>TH</sup> AT 6PM

5. RESOLUTION 18-04 GROUND TRUTH TREKKING

a. Presentation by Staff or Council

CLERK/GEAGEL- Discussed that she received an email from Bret Higman about renewing their resolution of support for Ground Truth Trekking's trail breaking efforts at the head of Jakolof Bay in order to get continued funding and grants before October 15<sup>th</sup>.

b. Public Presentation (public has 3 min each)

c. Council Discussion

MORRISON- Spoke in support and clarified that it was just written support, not financial support.

SWEATT- Spoke in support, a lot of people have been working working hard helping to break trail.

d. Action/Disposition

SWEAT/MORRISON MOVED TO APPROVE RESOLUTION 18-04 GROUND TRUTH TREKKING EFFORT TO CREATE TRAILS IN JAKOLOF BAY STATE PARK  
VOICE VOTE/UNANIMOUS/MOTION PASSED

O. Informational Items Not Requiring Action:

1. Last day for Tod Larson is October 25<sup>th</sup>, 2017

CM LARSON- Discussed his letter of resignation. He thanked the community; it was a gut wrenching decision to make. There are a lot of good people in Seldovia, good hearts. He is working hard to make sure the new interim will have a good handle on things to pass to city manager.

P. City Manager's Report: As written in the laydown.

Q. Council and Mayor Comments Concerning Items Not on the Agenda:

PATRICK- She liked the ideas that were presented tonight. She liked them very much.

MORRISON- Thank you everybody for coming and Heidi good job on the book you made with the codes in it. It made for some interesting reading.

LETHIN- Good meeting, would like to suggest they look into getting a better teleconference system. Part of time it is really difficult to hear.

SWEATT- Thanked everybody for being there; there are some new faces, thank you. Heidi and Jackie great job you guys are doing. Tod I think that thing you want to do, you need to stay and finish it.

MAYOR LENT- Thank you for everybody for coming. He is rather amazed that the new staff has taken over as well as they have, he didn't think it would happen as quickly as it has. So thank you. Tod you did a good job too, sorry to see you leave.

R. Next Meeting: Regular Meeting will be held on October 11, 2017 at 7:30 pm

S. Adjournment:

SWEATT/PATRICK\_MOVED TO ADJOURN AT 8:38 PM  
VOICE VOTE/UNANIMOUS/MOTION PASSED

I certify the above represents accurate minutes of City of Seldovia Council meeting of September 27, 2017.

  
Heidi Geagel, City Clerk

Approved by Council 10/11/17